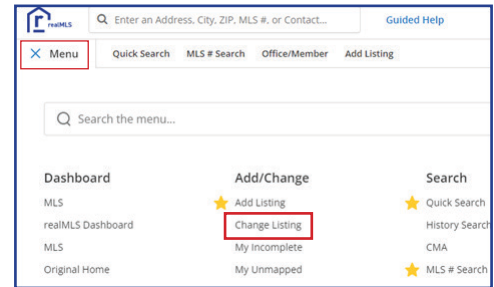


EXPIRED TO ACTIVE

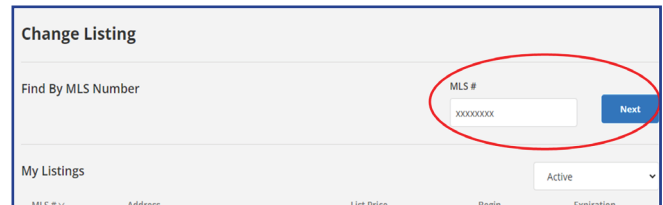
Step 1

Start at the Menu and click on Change Listing.



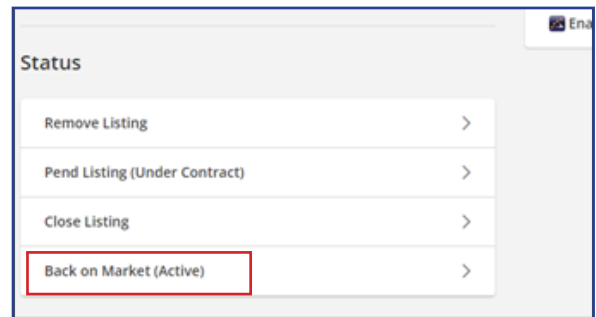
Step 2

Find your listing by the MLS # and click Next.



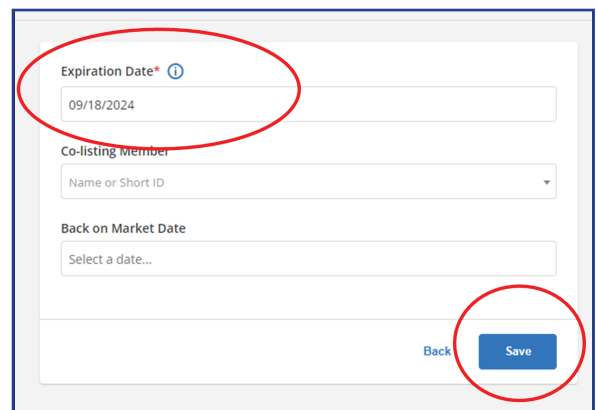
Step 3

Now click on Back on Market.



Step 4

Enter your updated expiration date. Then click Save, on the next screen click Save again.



Step 5

Your listing will now be back to Active status and have the Back on Market banner.

